

St Martin de Porres Parish Finance Council  
**Meeting Report**

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**Items of interest from the meeting of 16<sup>th</sup> June 2021**

- The committee reviewed the 2021 year to date accounts with income over budget (6%) and expenditure under budget (19%) giving us an excellent result. Recurrent expenditure adjusted for timing is still significantly lower than budgeted as salaries have been subsidised by the federal governments Job keeper scheme. This scheme has now ceased and regular expenditure is expected to show on future statements.
- With the need to manage contactless payments an EFTPOS device has been purchased and was used during the Bunnings BBQ. The account is now active, the next step is to purchase a small tablet so that transactions can be made at the Parish Office.
- Fr Michael has undertaken a review of paid parish workers, and a current trial to combine the Parish Associate & Parish Workers hours into a single role is now underway with a review at the end of July. The Parish Secretary has also been relocated back to the Hallett Cove Parish House, which will mean that the office will be attended between 9:00 am and 4:00 pm on Tuesdays. This will also be reviewed at the end of July.
- Thank you to everyone who donated to Bunnings BBQ, it showed great support from the wider parish. We had 17 volunteers on the day with a profit of \$1100. We will be looking for a new coordinator next year to share the load, so if you are interested, please step forward and let us know.
- Action note: for the Parish Council: We need to look at Stewardship Renewal. Stewardship is not a one-time act of giving, but rather a way of life that encompasses not only our weekly envelope and other planned gifts, but also the generous sharing of our time and talents with the Church and community. The Parish Pastoral Council to consider how this program may be tailored in line with the Strategic Plan – possibly an August / September 2021 roll out in line with the release of the planned giving envelopes.
- Now that the school building program has been completed and new garden in front of the house is looking good, a working bee is being organised in July to spruce up the backyard and the area behind the car park. We will be asking for volunteers to bring along your gardening tools, lawnmowers, wiper snippers and a trailer – date to be confirmed.
- We have been asked to look at the Vinnies bin which is located in the Parish House car park, it is often overflowing. We will seek advice from Vinnies head office as to strategies to ensure that a solution can be found to keep this area clean and safe.
- Maintenance
  - Completed
    - Council request for a replacement recycling bin;
    - Cladding of the church roof above the baptismal font (This is ongoing depending on the condition of the current roofing sheets)
    - IT work to prepare for reopening the Parish Office
  - To be done
    - Painting gutters and fascia's on church – working bee to be arranged
    - Carpet repairs (monitor);
    - Area behind the Carpark needs addressing;
- Work Health & Safety
  - Staff undertook manual handling training
- Statements as at the end of May 2021:
  - YTD: Income - \$37,696
  - YTD: Expenditure – \$31,266
  - Available funds - \$91,497

Pete McKenna (PFC Chairperson)

## Parish Pastoral Council Meeting

### Items of interest from meeting of 1 June 2021

- Some of our parishioners are unwell at the moment and are being regularly monitored. Anglicare Nursing Home in Sheidow Park will be holding Mass once a month.
- Children who are making the Sacraments will be presented at Mass on the weekend (6 & 7 June).
- Sacraments of Confirmation and Eucharist will be held on 30 June and 1 July. Fr Philip Marshall will be affiliating at the ceremonies.
- Marion Ryan-Crabb is taking on extra hours as the Parish Associate.
- Fr Michael blessed the Garden area in front of the church at the Vigil Mass on Saturday 30 May. Garden seats are currently being organised as Memorials for our past parish priests.
- Fr Michael and Helen Thompson spent some time with Ben Ryan (APRIM) discussing ways of connecting the school and the church. This is part of the Strategic Plan that is currently under review. Some very fruitful ideas were shared and hopefully these will help to build the relationship between the Church & the School.
- Finance Report (see back of sheet)
- School Report: The new oval playground installation is complete and this is proving to be very popular with the children. The installation of the other new playground has commenced this week. The Council work on the one way changes to Berrima Rd are now complete. Interviews for Roles covering Maternity leave for replacement contracts have been held. Successful applicants will be announced shortly. Staff are currently very busy writing reports. A small group of Year 6 children along with representatives from Catholic schools all over the State attended the 200 Years of Catholic Education. They celebrated Mass on Monday 24 May at St Frances Xavier Cathedral in the city. Parent sessions for the Sacramental group begins on this Wednesday night. The Sacramental children will be presented at Mass this weekend.
- Over the past 4 weeks Church Attendance records were collected. This data will be further discussed at the next meeting.
- The PPC summarised the main points from the church Questionnaires. These included *visiting older people at home, more children involvement in masses including being part of the music, classes to be responsible for some masses, St Martin de Porres Feast day to be a special celebration in the church, invite children back to church after the Sacraments, treat every nationally and gender as equal, tap into the 'elders' wisdom and knowledge, provide a summary of Parish Pastoral Council items for all parishioners.* More discussion will occur at the July meeting.

Next Meeting Tuesday 6 July @ 7pm.

Helen Thompson  
Chairperson PPC